

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
January 4, 2011

The meeting was called to order by Mayor Patty Lent at 11:24 a.m.

MINUTES

Council Member Kirsten Hytopoulos moved and Mayor Becky Erickson and seconded a motion to approve the minutes of the December 7, 2010, regular board meeting. The motion carried unanimously.

CONSENT AGENDA

The following contract was included on the consent agenda:

- Contract 871, Kitsap County Juvenile Detention Facility

After a brief discussion, Mayor Erickson moved and Council Member Hytopoulos seconded a motion to approve the January consent agenda. The motion carried unanimously.

PUBLIC COMMENT

Dennis Reynolds, attorney from Bainbridge Island representing Nancy Strehlow, addressed the Board in support of an action item on the agenda requesting board direction regarding a proposed amendment to the Onsite Sewage regulations.

DIRECTOR'S REPORT

Dr. Scott Lindquist, Director of Health, distributed a nationwide ranking of health by county to the Board, prepared by countyhealthrankings.org, funded by the Robert Wood Johnson Foundation. This is an effort to rank all counties in each state on a range of health measures such as adult smoking and obesity. Kitsap County ranked in the top third of counties in Washington State. He recommended that the board keep in mind that because this data is self-reported in other words, only includes data from individuals that responded, it may not tell the whole picture and certainly includes less data than the Health District regularly collects now in its assessment program.

Next Dr. Lindquist informed the Board that even though it is early in January, the Health District's 2011 budget has already changed when staff received word last week that the Department of Health would be reducing the District's tobacco program funding by \$103,000 and the Breast and Cervical Health program by \$7,000, which will result in staffing adjustments and some program reorganization. He noted that this reduction means that the tobacco program will end. Dr. Lindquist will update the board on any changes to the Health district budget as they occur.

On a more positive note, Lindquist explained that the Health District will be assuming some duties previously done by another agency that will bring in an additional \$45,000 and prevent further staff reductions in the Public Health Emergency Preparedness program. Further, Lindquist noted that the District ended 2010 with a positive cash balance. Lindquist ended by saying that he thinks that the District and the board can expect more of these unexpected budget changes this year. In response, Commissioner Charlotte Garrido asked that District staff prepare talking points for board members to have available when they go to Olympia to speak with legislators in the next few weeks. Dr. Lindquist assured the board that staff will work these up and said that high on the list will be protecting flexible sources of spending, such as

local capacity development funds that give the District more flexibility in responding to budget cuts.

HEALTH OFFICER EVALUATION PROJECT

Dr. Lindquist informed the board that evaluation of health officer performance in Washington State and across the country is not standardized and lacks objective performance measures. This is a problem both for boards of health as well as health officers. To address this, Lindquist has been working with the Northwest Center for Public Health Practice at the University of Washington, School of Public Health to develop an objective process to evaluate health officer performance.

To explain the development process to date, Lindquist introduced the assistant director of the Northwest Center, Luann D'Ambrosio. She explained the mission of the Northwest Center is to bridge the gap between academia and the practice community to foster excellence in public health, by focusing on public health training, evaluations, and evidence-based research. The goal of this project is to look at the criteria for health officers in Washington State and Scott Lindquist's job description to develop an objective evaluation tool. In addition, staff from the Northwest Center will interview three main target audiences: leadership of Washington State, members of our local board, and members of the Health District's senior management team via structured telephone interviews. D'Ambrosio indicated that the interviews will take 45 minutes to one hour. Her target is to schedule the interviews by the end of January and no later than the first two weeks of February. The questions can be reviewed in the crosswalk in the handout (entered into the record at the beginning of the presentation). In response to a question from Council Member Roy Runyon, Ms. D'Ambrosio said that the evaluation developed will be a model and may be adopted by the state or other jurisdictions.

REQUEST FOR BOARD OF HEALTH DIRECTION CONCERNING AMENDMENT OF ONSITE SEWAGE REGULATIONS

Mr. Keith Grellner, Director of Environmental Health, explained that in the course of an appeal, District staff have identified a section in the District's onsite sewage regulations that is more stringent than the minimum required state regulations. He said the specific section being discussed involves the minimum horizontal setback between septic drain fields and surface water or wells that are not a public potable water source. Since 1996, our local Board of Health rules require a 100-foot setback while the state regulations permit the health officer on a site-specific, case-by-case basis to allow a reduction in the setback to 75 feet in the form of a waiver with the proviso that extra treatment is required. In a review of the literature, Grellner said what little information is available does not clearly state that a 100 foot setback provides any additional safety than a 75-foot setback.

Given this, Health District staff are seeking direction from the board regarding an amendment to the local onsite sewage regulations to include the state's language with regard to these setbacks. Health District staff are recommending that rather than permitting a site-by-site review process, district staff recommend that the amended regulation include specific criteria that would have to be met in order to approve a waiver. Grellner reminded the board that this section of the regulation primarily affects smaller lots, typically platted in the early 1900s, sometimes called legacy lots. After a lengthy discussion by the board, Mayor Lent stated that

the board was in agreement that staff move forward with a proposed amendment to the onsite sewage regulations to present to the board at a future meeting.

ELECTION OF HEALTH OFFICERS AND COMMITTEE MEMBERS

Mayor Lent opened the discussion regarding the election of 2011 board officers and committee assignments by explaining that Commissioner Garrido, the current Vice Chair, has agreed to serve as Chair and that Mayor Erickson has agreed to serve as vice chair. Dr. Lindquist then asked if anyone wished to change their committee assignments. Council Member Hytopoulos offered to take the vacant position on the Finance & Operations Committee. Council Member Roy Runyon agreed to continue to serve on Finance & Operations and Policy Committees. Dr. Lindquist suggested that the chair usually serves on the Finance & Operations Committee. Commissioner Garrido agreed to move from the Policy Committee to Finance. Dr. Lindquist then summarized the committee assignments: Finance & Operations – Commissioner Garrido, Council Member Hytopoulos, and Council Member Runyon; Policy – Commissioner Steve Bauer, Mayor Lary Coppola, and Council Member Runyon; and Personnel – Commissioner Josh Brown, Mayor Lary Coppola, and Mayor Erickson.

Council Member Hytopoulos moved and Mayor Erickson seconded a motion to approve the chair, vice chair, and 2011 committee assignments. The motion passed unanimously. Mayor Lent passed the gavel to Commissioner Garrido.

RESOLUTION 2011-01: RESOLUTION CHANGING THE NAME OF THE KITSAP TOBACCO, ALCOHOL AND OTHER SUBSTANCE ABUSE PREVENTION COALITION (KTASC) TO COUNT ON KITSAP TO REDUCE SUBSTANCE ABUSE

Dr. Lindquist introduced the Resolution explaining that the KTASC board membership is proposing that the name of the Board-sponsored group change its name to make it easier to remember and more informative than its current name. After a brief discussion, Mayor Lent moved and Council Member Hytopoulos seconded a motion to approve Resolution 2011-01: Resolution Changing the Name of the Kitsap Tobacco, Alcohol and Other Substance Abuse Prevention Coalition (KTASC) to Count on Kitsap to Reduce Substance Abuse. The motion passed unanimously.

ADJOURN

There was no further business; the meeting was adjourned at 12:26 p.m.



Commissioner Charlotte Garrido, Chair
Kitsap County Board of Health



Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: *Commissioner Charlotte Garrido; Council Member Kirstin Hytopoulos; Mayor Becky Erickson; Mayor Patty Lent; Council Member Roy Runyon (Alternate)*

Board Members Absent: *Commissioner Steve Bauer; Commissioner Josh Brown; Mayor Lary Coppola*

Staff Present: Karen Boysen-Knapp, *Public Health Educator, Health Information Resources Program*; Cris Craig, *Health Information Resources Program Manager*; Eva Crim, *EHS 3, PIC Program*; Scott Daniels, *Deputy Director*; Keith Grellner, *Director, Environmental Health Division*; Pat Degracia, *Public Health Educator, Health Information Resources Program*; Grant Holdcroft, *Senior EHS, Solid & Hazardous Waste Program*; Karen Holt, *HR Analyst, Administration*; Leslie Hopkins, *Management Analyst, Administration*; Tracey Kellogg, *Accounting Program Manager*; Scott Lindquist, MD, MPH, *Director of Health*; Maureen Murphy, *Human Resources Manager, Administration*; Beth Lipton, *Epidemiologist, Health Information Resources Program*; Maureen Murphy, *Program Manager, Human Resources*; Suzanne Plemmons, *Director, Community Health Division*; Shelley Rose, *Public Health Educator, Health Information Resources Program*

Public Present: Luann D'Ambrosio, *Assistant Director, Northwest Center for Public Health Practice*; Dennis Reynolds *self*; Nancy Strehlow, *self*;